



Revision number: 1

Purchasing Agent: Reed Taylor

Item: PROPANE FOR BOX ELDER, CACHE, AND RICH COUNTIES

Vendor: 13752A-A Archibald Propane, Inc
466 North 2300 West
Tremonton, UT 84337

Internet Homepage:

Telephone: (435) 257-6124

Fax number: (435) 257-6010

Contact: Todd Archibald

Email address:

Brand/trade name: Amoco/Chevron/Phillips

Price: See Attached

Terms: Net 30

Effective dates: 07/20/01 through 07/19/05

Days required for delivery: 24 Hours

Price guarantee period: Term of Contract

Minimum order: None

Min shipment without charges: N/A

Other conditions: Two renewal options of 2 years each

Solicitation Number RT29000 opened 7/10/01 2 P.M.

Revision #1: Extending this contract until 07/19/05.
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Also refer to PD-100, PD-101, PD-109, PD-1408, PD-1410, and PD-1411 for other counties.

This contract covers only those items listed in the price schedule. It is the responsibility of the agency to ensure that other items purchased are invoiced separately. State agencies will place orders directly with the vendor (creating a PG in Finet) and make payments for the same on a PV referencing the original PG. Agencies will return to the vendor any invoice which reflects incorrect pricing.



Propane Specification

Propane must meet requirements as set out in the HD5 specification.

Pricing Information

1. Pricing will be f.o.b. for all locations within the county.
2. The state reserves the right to adjust any invoice that reflects incorrect pricing.
3. All taxes and surcharges are not to be included in the rack pricing on invoices but are to be individual line items on the invoices.
4. Invoices are to be submitted with copy of DTNergy Listing for the date propane was ordered. Invoices received without this attachment will be returned to the vendor.

Delivery and Tank Maintenance

1. All liquefied petroleum gas shall be delivered by a metered measure and the amount of gallons delivered shall be printed by a PRINT -O-METER devise on the delivery ticket. The measure shall have the current Department of Agriculture's UNBROKEN seal of approval or actual pound by weight over a certified scale by the Department of Agriculture, Weights and Measures Division.
2. If a KEEP-FILLED basis is desired by using agency it will be the contractors responsibility to comply with their request at no additional charge.
3. Bidders awarded locations where the tanks are owned by another vendor shall furnish the required tanks if awarded that location. Installation and change over costs shall be the responsibility of the vendor. Change over shall be accomplished within a reasonable amount of time following award of contract. The pervious contract holder will be required to give user 1 week or 7 days notice before tank is pulled so that arrangements can be made with new vendor to install new tanks. If a tank is picked up before it is empty, the vendor picking up the tank will reimburse the user for the remaining fuel. The tank removal fee found on the bid sheet is for situations other than when the vendor installs the tanks at the beginning of the contract or removes the tanks a the end of the contact.
4. The bidder shall perform normal wear and tear maintenance for equipment used for the storage and dispensing of propane at no additional cost to the state. This responsibility will be for equipment supplied by vendor and equipment owned by the state. Repairs and maintenance for equipment owned by the State of Utah must receive approval from the state if the bidder intends to bill the state for such repairs.
5. At the vendors expense, upon agreement between the user and vendor, the vendor will install a one key lock to the tank facility so that deliveries can be made within two (2) days of 48 hours from the date of order.
6. All deliveries shall be made within two (2) days of 48 hours from the date of order. The bid price will include all locations within the county.
7. The State of Utah shall determine the method of delivery. Deliveries may either be bulk or in vendor owned cylinders. Cylinder deliveries and service will be made only during bulk



deliveries on regular routes.

8. Vendors will be required to meet all state and federal regulations pertaining to the hauling, delivering, and providing propane to the users covered under this bid.

Tank Location Tables

A table of tank locations is attached to this bid document for the State Department of Natural Resources (State Parks Division) and Department Of Transportation (DOT) and is for information purposes only and should not be considered to be a complete list of tank locations or even accurate tank locations as the lists were compiled several years ago.

License and Insurance

Vendors bidding these contracts are required to carry and keep current all licenses and insurance required by the state and federal government.

Box Elder, Cache and Rich Counties

MARK UP ON BULK: \$.10

MARK UP ON CYLINDER: \$.10

RENTAL RATES:

250 GALLON \$1.00

500 GALLON \$1.00

1000 GALLONS \$1.00

PURCHASE RATES:

250 GALLON \$450.00

500 GALLON \$690.00

1000 GALLONS \$1200.00

REMOVAL CHARGE: \$0.00

MILEAGE: \$0.00

FINET COMMODITY CODE(S): **FOR AGENCY USE ONLY**

40503500000-PROPANE GAS